

MATTHEW ALAN THOMAS WALTON

2119 30A Ave.
Coaldale AB T1M 0B7

403-894-9004

OBJECTIVE

To obtain employment in a computer or multimedia related field

SKILLS

- Excellence in advanced computer navigation
- Software installation
- Professional communication skills
- Creative and organized

WORK EXPERIENCE

COMPUTERS FOR SCHOOLS

Feb. 2006-Aug. 2009

Lethbridge Community Network
Lethbridge AB

Computer Technician

- Repaired and refurbished used computers for use by schools and other educational institutions and non-profit organizations
- Troubleshooting computer and network related issues
- Maintaining records of the organization's orders
- Created operating system images using Symantec Ghost

CONVERGYS CANADA INC.

Aug. 2004 – Aug. 2005

Lethbridge AB

Customer Account Executive

- Taking Internet technical support calls
- Troubleshooting high speed Internet related issues & informing customers of any outages
- Resolving billing issues to get customers reconnected to their Internet

EDUCATION

Lethbridge College

2009-2011

Lethbridge AB

Multimedia Production Diploma

Lethbridge College

2003-2004

Lethbridge AB

Computer Network Technician Certificate

Lethbridge College

2002-2003

Lethbridge AB

Electronics Technician – PC Repair Certificate

INTERESTS

Computers, video games, science fiction, reading, music, anime

REFERENCES

Jim Campbell – Manager
Lethbridge Community Network
411 5th Street South
Lethbridge AB
403-317-7799

James Manis, Ph.D.
Instructor, Multimedia Production
Lethbridge College
Lethbridge AB
403-382-6978